



BELMONT HIGH SCHOOL ENROLMENT PROCEDURE

The Legislative and Policy Framework

The *Education and Training Reform Act 2006* underpins the Department of Education and Training (DET) enrolment policy which can be found at: <http://www.education.vic.gov.au/school/principals/spag/Pages/azindexe.aspx>

The enrolment policy states that all students are entitled to enrol at their designated neighbourhood government school. Most Government schools in Victoria have a designated neighbourhood area and a corresponding boundary.

Please refer to the map on the school's website ([Neighbourhood Boundary Map](#)) which defines the Belmont High School's designated neighbourhood boundary.

Enrolment at Belmont High School

Enrolment at Belmont High School is consistent with Government legislation and Departmental policy which states that all students are entitled to enrol at their designated neighbourhood government school.

Belmont High School follows the Priority Order of Placement clause in the Policy.

Where there is insufficient accommodation at a school for all students who seek entry, students are enrolled in the following priority order:

1. *Students for whom the school is the designated neighbourhood school.*
2. *Students with a sibling at the same permanent address who are attending the school at the same time.*
3. *Where the regional director has restricted the enrolment, students who reside nearest to the school.*
4. *Students seeking enrolment on specific curriculum grounds.*
5. *All other students in order of closeness of their home to the school.*
6. *In exceptional circumstances, compassionate grounds.*

Parents of students in Grade 6 will receive the relevant documentation regarding transition to year 7 in 2018 from primary schools. The Year 7 Placement Forms are issued by the Department of Education and Training and returned to the primary school by the specified date.

Students applying for enrolment in Years 8-12 should contact the school directly to

arrange an interview with the relevant assistant principal.

Permanent Place of Address

An application must demonstrate that the student lives in the zone by providing one of the following documentation:

- A current rate notice or a valid lease agreement from a real estate agent in the full name/s of the parent(s) or legal guardian(s). A copy of the bond receipt should also be attached.
- Recent utility accounts

NB: Telephone accounts and drivers' licences are not considered to be evidence of permanent place of address.

For further details please contact the School on 52435355.