

 <p>Belmont High School 'Strive for the Highest' www.bhs.vic.edu.au</p>	<h1>Personal Property Policy</h1>	
<p>Policy Status: Final</p>	<p>Document Owner: Business Manager</p>	<p>Authorised by: BHS School Council</p>
<p>Date of issue: 17th September 2019</p>	<p>Review Date: September 2024</p>	<p>Version 1</p>

PURPOSE

To explain Belmont High Schools policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

SCOPE

This policy applies to all school activities, including camps and excursions.

POLICY

Belmont High Schools understands that staff and/or students may sometimes like to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Belmont High School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

Belmont High School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

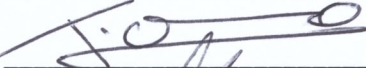
If students bring items of value to school, they will be confiscated and stored securely at the School Office until the end of the day, when the items may be collected by the student and/or parent.

REVIEW CYCLE

This policy was last updated on 17th September 2019 and is scheduled for review in September 2024.

AUTHORISATION

This policy and procedure was ratified by School Council on:

Signed: _____


(School Council President)

Signed: _____


(School Council Executive Officer)