**VET AGREEMENT**

As a student of Belmont High School*,* studying a VET program in 2024, I understand the following expectations:

* As a VET student, I must attend all training sessions as required as they are compulsory. I must also stay at the training class until the official end time, unless I have made arrangements with my VET Manager supported by a note from my parents/carers. Permission may not be given as missing my VET class means that I will have several hours of training to catch up on when I return the following week.
* I will notify the VET Manager at my school, as well my trainer, by 9am on the morning of any absence from training. Absence is expected to be only for illness or urgent medical appointments and should be explained through a medical certificate. Absences for other emergencies may be approved but this must be in consultation with my VET Manager and my parents/carers.
* Absences for any other reason eg holidays must be discussed with the VET Manager at my school. These absences will be explained but may not be approved.
* My trainer or training organisation will be advised of any absences which have followed these guidelines.
* I may have to attend training during school holidays, including days such as The Geelong Cup.
* Continued non-attendance at training could jeopardise the completion of my VET program and any credit to VCE or Vocational Major program I am undertaking.
* As a representative of my school, all school rules apply in relation to my behaviour travelling, in what ever manner, to and from school and at the training. This includes no smoking, no use of alcohol or drugs and no use of inappropriate language. When travelling on the buses my behaviour will always show respect to others on the bus and also towards those outside the bus. I understand that the school will treat this as it would any other breach of discipline, and a consequence may be that I will not be able to travel to training using the VET bus system.
* I will wear the required work outfit or other clothing suitable to the tasks I will have to perform in training classes.
* I cannot withdraw from this program without prior discussions and agreement from the VET Manager at my school, my parents and other teachers as required.
* If there are any issues arising from this program I will need to discuss these issues with the VET Manager at school.
* If I withdraw from this program, with school permission, I will need to select an alternative subject.

Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship to student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_